

Language selection and log on

1. Start your Internet browser (min. MS Internet Explorer 7, Mozilla Firefox 3.0).
2. Enter following address: <https://tsm.transporeon.com>
3. Select your preferred language.
4. Enter customer number, user name and password.
5. Click **Log on** to log on.

Select calendar week or day

- First select a calendar week or a day:
1. To select a day click the day's box.
 2. To select a calendar week click the week's box in column **CW**.

Shipper selection

Please select your shipper.

Navigation elements

Element	Description
	Update view
	Display TRANSPOREON Contact Information
	Click to log off

Program tabs

Tab	Description	Feature overview
Loading schedule	... displays time slot grid for a specified location-gate-time combination.	View free and booked time slots. Book, edit, rebook and delete bookings.
Overview	... provides a search over all bookings and reservations and displays the results in a sortable table.	Display all bookings for a defined time range. Search for a bookings.
Open bookings	... lists all transports and orders that need to be booked in a sortable table. It depends on the respective shipper whether this tab is available.	View transports and orders that have not been booked yet.
Vehicles	... manages vehicle and driver information.	Add and edit license plate numbers and driver's details per vehicle.

Loading schedule tab

Please click on **Free** to book time slots for your shipper and fill in all mandatory fields.

Loading schedule tab elements

Element	Description
	Update view – an automatic update will be made regularly
Free	Free time slot
Free	Booking deadline expired
occupied	Occupied time slot
	Show booking conditions
78/78	Total time slots/free time slots counter
	Display all time slots
	Display only free time slots
	Dispatch status
	Edit (Book, Rebook, Delete, Print)

Overview tab

Overview tab elements

Element	Description
	Search type definition drop-down list
	Open calendar to specify date range
	Start search
	Export search result list to MS Excel
	Customize table
	View booking in Loading schedule
	Edit booking
	Print booking details as PDF
	Dispatch status

Search for bookings

To search over all gates of one location, select **All** in the gate selection, else select the respective gate.

1. In **Search type** select **Date**.
2. In **From** click to open the calendar and click on a date to select the start date.
3. In **To** click to open the calendar and click on a date to select the end date.
4. Click **Show** to start your search.

Or search for Transport No. or TRANSPOREON-ID.

Customize data display

Click in the respective column's header to open the menu:



Customizing possibilities:

1. **Sort ascending** or **Sort descending** by this column's value.
2. Click **Columns** to select the columns you want to display in the table.
3. Click **Group by this field** to group the table by the respective column's values. Per default the table is grouped by booking date.
4. Activate/deactivate the **Show in groups** function.
5. Click **Filter** and select from the available values or enter a value to show only those entries that have the specified value.

Customize column order

Drag-and-drop column header to the left or right to rearrange column order.

Open bookings tab

It depends on the respective shipper whether this tab is available.
 Click to book time slots for you shipper.

TRANSPOREON
Test Verlader
Unittest2

unit
Help | Log off

Calendar
< May 2010 >

Tour No.	TISYS-ID	For company	Location	From	To
Location: Location A					
600065	12758774	Demo Spedition Unittest	Location A	2010-04-27 00:00	2010
600064	12758773	Demo Spedition Unittest	Location A	2010-04-27 00:00	2010
600063	12758771	Demo Spedition Unittest	Location A	2010-04-27 00:00	2010
600062	12758770	Demo Spedition Unittest	Location A	2010-04-27 00:00	2010
600061	12758663	Demo Spedition Unittest2	Location A	2010-04-23 00:00	2010
600060	12758662	Demo Spedition Unittest	Location A	2010-04-23 00:00	2010
600059	12758661	Demo Spedition Unittest2	Location A	2010-04-23 00:00	2010
600058	12758660	Demo Spedition Unittest	Location A	2010-04-23 00:00	2010
Location: Location B					

Page 1 of 1 | Displaying entries 1 - 21 of 21

Open bookings tab elements

Element	Description
	Update view
	Customize table
	Book a time slot
	Expand list of open bookings for a location
	Hide list of open bookings for a location

Vehicles tab

Loading schedule | Overview | Open bookings | **Vehicle data**

Save + Add entry

Licence plate n	Driver name	Driver mobile No.	Driver ID No.
HU 45154	Schmid	017648415	
UL 1441212	Jack		

Vehicles tab elements

Element	Description
	Add entry
	Save new entry
	Delete entry

Vehicles

Every vehicle and driver information that is entered in the Time Slot Management can be viewed and edited here:

1. View, edit and delete any vehicle data and driver information that was entered earlier when creating or editing a booking.
2. Add new vehicle data and driver information to be available via auto-complete function when creating or editing a booking.

TRANSPOREON GMBH
Customer Care Carrier

Tel: +49 [0] 731 16906 100
Tel: +44 [0] 199 2878 588

Email: support@transporeon.com